

JOIN OUR TEAM!



York County
Economic
Alliance



BE OUR NEXT INTERN

WHAT YOU'LL BE DOING

The intern will gain insight as to how the **York County Economic Alliance (YCEA)** and **Downtown Inc (DI)** connect with the community and adapt strategic planning to match the needs of York County. The intern will also be given the opportunity to attend virtual and in-person events related to the task assigned that will give them a chance to see first-hand the work of our community partners.

Please note: The YCEA and DI staff is currently working on a hybrid model and the intern will be expected to do the same. If technology access is an issue, please let us know and we will be able to assist. There will be occasional in-person events the intern will be invited to attend at their comfort level. Any in-person events will follow current CDC COVID-19 health & safety precautions.

WHO YOU ARE

All interns must possess excellent verbal and written communication skills, be driven and hard-working, be flexible, be willing to take direction and feedback, and be able to multi-task. An intern is expected to be familiar with Microsoft Office Suite and Google Workspace (formerly G Suite).

Student interns must be a college student who has completed at least two (2) years of study in a field related to work in the YCEA and DI execute across York County.

YOUR INTERN GOALS

- Gain an in-depth understanding about what the YCEA does and how their resources and services benefit the county as a whole
- Utilize and develop business relations skills to identify business needs and match them with resources
- Develop an understanding of how develop a vision for the community that is both equitable and inclusive
- Discover career opportunities in economic development as well as a multitude of other industries across York County
- Network with York County professionals to establish connections that will be beneficial beyond graduation

EVALUATION: Interns will have weekly check-in meetings with internship coordinators to assess progress

Upon successful completion of the internship, YCEA will write a recommendation letter for future use of intern.

MORE STUFF YOU'LL WANNA **KNOW:**

We #MakeThingsHappen in YoCo!

We have a great team and our job is to wake up daily and make positive change occur across our County.

WHO
WE
ARE

HOW WE
SUPPORT
OUR TEAM

We can
accommodate
flexible in-office
and remote
working.

We respect
and encourage
community
volunteer
involvement.

OUR **COMMITMENT**

The York County Economic Alliance and Downtown Inc are Equal Opportunity Employers and are committed to cultivating an environment where all voices are welcomed, celebrated and treated with respect. Our mission is to create equitable economic prosperity.

Our organization is dedicated to provide opportunities to all employees and applicants. We do not discriminate on the basis of race, color, religion, age, sex, national origin, disability status, protected veteran status, sexual orientation, gender identity or expression, or any other basis protecting employees and applicants under the law.

Still curious?

CONNECT
WITH US!



@YCEAPA
@DowntownYorkPa

Add up?

APPLY!

Contact Marlena Schugt at **mschugt@YCEAPA.org** with "Intern" in the subject line.